

Board of Trustees Regular Meeting – July 13, 2020

The Board of Trustees of Joliet School District No. 7 held a regular meeting on July 13, 2020 at 7:00 p.m. in the Joliet School Library. Board Members present were Melvin Stene, Justin Oswald, Sharon Songstad, Dawn Blain, Doug Whitehead, and Kathy Grewell. Also present were Allison Evertz, Superintendent, Clark Begger, Elementary/MS Principal, and Felicia Smith, District Clerk/Business Manager. Visitors in attendance were: Kodi Larson, Patrick Sullivan and Zac Golden.

Melvin Stene called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance. Mr. Stene welcomed guests, explained procedure and asked for public comment.

Sharon Songstad made a motion to accept the consent agenda. Dawn Blain seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

IV. Reports

- a. Building Report – A building report was provided in the Board packet for review.

V. Correspondence – Correspondence was provided to the Board.

VI. Unfinished Business

- a. Summer School Update – Patty Bergum-Nafts provided a summary of the summer school session, which concluded Friday, June 26, 2020.
- b. Football Concession Stand Progress – Mr. Massar is coordinating a few students, FFA alumni and Booster Club to assist in the completion of the concessions stand.

VII. New Business

- a. Canvass the Votes – The Board canvassed the votes from the election held on July 7, 2020.

Kathy Grewell made a motion to accept the election results provided by the election judges from the July 7, 2020 elementary trustee election. Justin Oswald seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

Trustee Oath of Office – The newly elected Trustees signed the Certification of Election and the Oath of Office was administered to each trustee by the Clerk.

- b. Appointment of Clerk.

Dawn Blain made a motion to appoint Felicia Smith as the District Clerk. Doug Whitehead seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

Board Reorganization to Include Committees.

Justin Oswald made a motion to appoint Melvin Stene as the Board Chair. Sharon Songstad seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

Sharon Songstad made a motion to appoint Justin Oswald as the Board Vice Chair. Dawn Blain seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

The necessary forms to ratify the reorganization of the Board were signed and will be sent to the County. The Board discussed committees and reorganized them for the 2020-21 school year.

- c. Roof Bids – The Board was provided bids from Empire Roofing, Exterior Design Solutions, Lennick Brothers Roofing and Donahue for the replacement of the elementary roof.

Justin Oswald made a motion to accept the Exterior Design Solutions bid with the additional alternatives and 60mil membrane. Zac Golden seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

- d. Elementary, Middle/High School and Teacher Handbook Revisions – The policy committee met to revise the elementary, middle/high school and teacher handbooks.

Justin Oswald made a motion to approve the Joliet Elementary Handbook revisions. Kathy Grewell seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

Justin Oswald made a motion to approve the Joliet Middle/High School Handbook revisions. Doug Whitehead seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

Kathy Grewell made a motion to approve the Joliet Teacher Handbook revisions. Sharon Songstad seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

- e. MHSA Yearly Dues – The Board reviewed the participation dues and insurance for MHSA for the 2020-21 school year.

Justin Oswald made a motion to approve the participation dues and Joliet's insurance portion for remittance to MHSA. Dawn Blain seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

- f. Increase in Property Insurance Premium – The Board reviewed the premium invoice for the 2020-21 school year property insurance. There was a significant increase this year to all schools due to reevaluation of property and significant claims from damages caused by wind, hail, fires, and snow/ice load.

- g. JTA and Administrative Work Summary – The Board was provided documentation on last year's collaborative work between the District and the JTA. Scope of work includes establishing a grievance form, a BPA stipend and dual credit stipend.

- h. Cost Allocation Change Based on ANB – Due to a significant shift in enrollments for elementary and high school since the last cost allocation plan was approved in 2010, it is recommended that the Board approve a change in the percentage split for student related costs from 63%

elementary/37% high school to a split that more accurately reflects the current ANB for the districts of 70% elementary/30% high school.

Kathy Grewell made a motion to approve the new, recommended student split allocation percentages based on more equitable numbers. Sharon Songstad seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

- i. Football Scoreboard – Mr. Warburton was able to secure a \$15,625 donation from Stockman Bank for a basic scoreboard. With a contribution from the district, we could add an arch truss displaying “Home of the J-Hawks”. The arch truss will cost approximately \$4,500.

Dawn Blain made a motion to approve the \$4,500 amount for the additional truss on the J-Hawk scoreboard to be purchased from Daktronics. Doug Whitehead seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

- j. Resolution for Disposal – In the process of renovation and facility work since the April Board Meeting, there have been different items needing further disposal. These items have outlived their usefulness in the District or have been stored unnecessarily in a state of disrepair. These items include: television w/VHS and DVD (no remotes); old security camera with DVR (analog); privacy cubicle for computer; 8 sinks; 12 bathroom partitions; 4 old microscopes.

Justin Oswald made a motion to approve the Resolution to Dispose of School Property. Dawn Blain seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

- k. Phone System – The Board discussed replacement at the June Board meeting and agreed that bids should be sought for replacement of the 22 year old system which does not function properly and has become a safety issue. The phone system will be paid for from a SB213 security transfer to ensure communications are viable in an emergency situation. The District has reached out to several companies for bids, but has only received two bids; one from Rimrock computer and one from Comtech. The Comtech bid initially came in at \$22,113 and administration was able to get it dropped to \$15,863 which makes it a very competitive bid.

Dawn Blain made a motion to approve the new phone system installation by Comtech. Kathy Grewell seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

- l. ESSER Application Approved – The 2020 ESSER Fund Grant Application was approved by OPI on June 23, 2020. The elementary received \$23,277.67 and the high school received \$10,313.66. These funds are to help the district respond to the COVID-19 pandemic.

- j. Out of District Acceptance – The Board reviewed information on out-of-district students who have requested acceptance for the 2020-21 school year.

Dawn Blain made a motion to approve the out-of-district students, for grades 1 through 12 except #43, for the 2020-21 school year. Kindergarten student #63 will be admitted due to a family hardship, all other kindergarten students will be postponed until final numbers are known. Sharon Songstad seconded the motion. There was no discussion, Kodi Larson offered public comment. The motion was unanimously carried.

k. Debt Service Update – The 17-year bond, that the community passed in 2003 for the gym addition, has fully matured. No other debt service payments from the District are required.

l. Basketball Uniforms – The Board was provided with the uniform rotation schedule. Per the rotation schedule boys’ basketball will be purchasing new uniforms this year. Options for uniforms were provided to the Board.

Justin Oswald made a motion to approve the purchase of new boys’ basketball uniforms for the 2020-21 school year. Zac Golden seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

m. Office of Public Instruction Guidelines for Reopening – The guidelines came out July 2, 2020 with a hefty “to do” list without a lot of specific detail.

n. Laurel Bus Entry Authorization – The transportation director in Laurel sent a letter requesting permission for their bus to travel into the Joliet District on Clarks Fork River Road. They do not pick up any students, but need approval to enter so they can safely turn around.

Justin Oswald made a motion to authorize the Laurel School bus to enter the Joliet School District for the 2020-21 school year. Dawn Blain seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

VIII. Personnel

a. Hiring

Supt. Evertz recommended that the Board approve the hiring of Cynde Cole as the Business Professionals of America (BPA) advisor for the 2020-21 school year.

Sharon Songstad made a motion to hire Cynde Cole as the BPA advisory for the 2020-21 school year. Kathy Grewell seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

Supt. Evertz recommended that the Board approve the hiring of Issa Sharpe as an aide for the 2020-21 school year.

Justin Oswald made a motion to hire Issa Sharpe as an aide for the 2020-21 school year. Zac Golden seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

Supt. Evertz recommended that the Board approve the hiring of Toni Atkins as a paraprofessional for the 2020-21 school year.

Kathy Grewell made a motion to hire Toni Atkins as a paraprofessional for the 2020-21 school year. Justin Oswald seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

IX. Superintendent/Principal/Business Manager Reports

Superintendent – Ms. Evertz advised the Board on: a rough draft of plans for reopening in the Fall; shifts in counseling roles; the Espinoza Supreme Court decision; High Performance floor refinishing in August; kitchen equipment purchase postponement; annual open house and BBQ (may not be

happening this year); camera for live streaming; crossing guard position; basketball camp; football coaching changes.

Principal – Mr. Begger provided the Board an update on the recent survey regarding return of students, staff and teacher in the Fall.

Business Manager – Sharon Songstad administered the Oath of Office to the Clerk. Ms. Smith provided the Board with reports of all claims paid, payroll disbursements, and a financial statement. Two grievances were received by the Clerk and forwarded to the appropriate administrator who responded that the grievances lacked merit.

X. Items for Next Agenda

Final Budget Adoption
Out-of-District Acceptance
Establish Date for Annual Board Retreat


XI. Next Board Meeting Date

The next regular Board meeting will be held August 10, 2020 at 7:00 p.m. in the Joliet School Library.

XII. Adjournment

Dawn Blain made a motion to adjourn the meeting at 9:16 p.m. Sharon Songstad seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

Approved 08/10/2020

Clerk 

Chairman 