

Board of Trustees Regular Meeting – November 12, 2018

The Board of Trustees of Joliet School District No. 7 held a regular meeting on November 12, 2018 at 7:00 p.m. in the Joliet School Library. Board Members present were Melvin Stene, Justin Oswald, Sharon Songstad, Dawn Blain, Doug Whitehead, Kathy Grewell and Dave Schaible. Also present were Allison Evertz, Superintendent, Clark Begger, K-8 Principal and Felicia Smith, District Clerk/Business Manager. Visitors in attendance were Sam Anttila, Lauren Hoines, Ella Thompson, Kerstin Sweet, Brianna King, Kallie Zinne, Mallory Simons, Tysa Oswald, Zayne Songstad, Noah Salo, Jordan Grewell, Caleb Miller and Chad Massar.

Melvin Stene called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance. Mr. Stene welcomed guests, explained procedure and asked for public comment.

Sharon Songstad made a motion to accept the consent agenda. Justin Oswald seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

IV. Reports

- a. FFA Student Report: The FFA students who attended National convention reported on their trip which included tours of various ag related businesses and attractions. The convention itself hosted an expo and various speakers.
- b. Athletic Director Report – Sam Anttila stated the volleyball team took 2nd at Districts and 3rd at Divisionals and 7th at State. The cross country team did well at state with Jakob May placing in the top 15. High school basketball will begin November 15th with 14 girls and 21 boys. Open gym is currently being held for basketball. MS girls' basketball has 14 participants and MS boys basketball has not yet begun. Speech and Drama has 8 participants, 4 of which were in the top 8 at their first meet. Ms. Anttila is working on getting clarification on the rate for sub varsity officials.
- c. Building Report – Supt. Evertz directed the Board to review the notes in the packet for building updates.

- V. Correspondence** – Supt. Evertz reviewed the correspondence provided to the Board regarding a press release to the Billings Gazette announcing that Joliet is the recipient of the National ESEA Distinguished School award. Also included was a letter from Mr. Massar to parents regarding the John Deere Ag Expo trip.

VI. Unfinished Business

- a. Special Funds Revenue Resolution – During the audit in July, the auditors indicated that the Board must sign a formal resolution for the authority to spend the money in the Todd Family Scholarship Fund 185.

Dawn Blain made a motion to adopt the Committing Fund Balance Resources for Special Revenue Funds (GASB 54) resolution. Justin Oswald seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

- b. Cameras for the Buses (Informational) – The school has purchased a test camera for the buses as a test run to allow the District to evaluate performance needs. The results will be discussed as a future Board meeting and a recommendation will be made as to the potential purchase of

additional cameras for all buses. The initial estimate is less than \$1,000 (which includes at \$920 if rebates) for all five route buses to be equipped with cameras.

VII. New Business

- a. MTI Update (Informational) – Mechanical Technology Incorporated hooked up the interface on all 8 AM heads in the classrooms. They finally have a track on the exterior of the building. ATS is scheduled to arrive November 6th but had an emergency call to a hospital facility. There has not been a final walk-through. Once everything has been reviewed and the Superintendent is satisfied with the work that has been completed she will sign-off and approve the final payment.
- b. Plumbing Update (Informational) – Cotter’s Sewer has inspected and given the District it’s evaluation of the current plumbing issue with the building. It is suggested that in order to remedy the current plumbing issues, the sewer drain in the high school will need to be re-routed. They are preparing a bid which will be shared with the Board at a future meeting.
- c. FB Concession Stand – Mr. Massar’s Power, Structure and Technology class will construct the new concessions stand. There is currently a pad of concrete available for the location of the concessions stand which is closer to the restrooms and is situated behind the current admissions booth. Funds are available in the Pre-Employment Transition Services grant to pay for the supplies. A few costs will come out of the general fund.

Kathy Grewell made a motion to approve the football concessions stand project. Justin Oswald seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.
- d. Expedition Yellowstone (Informational) – Expedition Yellowstone is from November 16th to the 20th. Supt. Evertz is a chaperone on the trip and is acting as an administrator, therefore, she will be off campus for those days.
- e. Board Retreat (Informational) – The Board Retreat is scheduled for Monday, November 26th from 6-9 pm. Dinner will be at 6 pm in the multi-purpose room with legal training to follow in the library.
- f. LED Marquee (Informational) – Information is still being gathered on a potential LED Marquee for the school that will be placed along Highway 212. Initial plans include a double faced, web-based board with a couple of different sizes being discussed. As more information is received from Coke, then additional discussion will resume.
- g. Steamer for Kitchen (Informational) – Supt. Evertz and Breda Lelevier were prepared to bring information to the Board for a proposed steamer to be purchased for the kitchen. However, upon review of the necessary electrical requirements for the equipment, a bid is being sought from Hi-Altitude Electric for bringing the electricity up to the necessary voltage to support a steamer. Once that information is received, a recommendation will be considered based upon the overall cost of the steamer (\$5,937) in addition to the currently unknown electrical upgrades.
- h. Interior Double Doors – In an effort to resolve the security issue of the double doors between the elementary and middle schools, bid were sought by two vendors to repair the existing doors which are missing hardware and crash bars. Associated Glass stated the entire set of

doors would need to be replaced. Dale and Jax stated they would be able to work with the current doors with a bid of \$2,961.00.

Sharon Songstad made a motion to repair the interior double doors into the elementary, and approve Dale and Jax as the most responsible bid. Dawn Blain seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

- i. Reports Completed (Informational) – CSIP (Continuous School Improvement Plan), TEAMS (Terms of Employment, Accreditation and Master Schedule), ESEA (Elementary and Secondary Education Act) report, Carl Perkins, CRDC (Civil Rights Data Collection), and Form 498 for E-Rate were all completed this month by Supt. Everts. The CRDC required preliminary information since the major report is due in February. Additionally, Clark Begger dealt with NAEP (National Assessment of Educational Progress). Felicia Smith completed the Terms of Employment portion of TEAMS which is a prerequisite to the Accreditation and Master Schedule portion of the report.

VIII. Personnel

Marriah Anderson – Superintendent Evertz recommended the Board hire Marriah Anderson as a paraprofessional for the 2018-19 school year.

Kathy Grewell made a motion to hire Marriah Anderson as a paraprofessional for the 2018-19 school year. Dave Schaible seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

Gunner Nelson – Superintendent Evertz recommended the Board hire Gunner Nelson as the JV boys' basketball coach for the 2018-19 school year.

Doug Whitehead made a motion to hire Gunner Nelson as the JV boys' basketball coach for the 2018-19 school year. Justin Oswald seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

IX. Superintendent/Principal/Business Manager Reports

Superintendent – Ms. Evertz advised the Board that parent/teacher conferences went well and many parents filled out the survey. It has become necessary to hire an additional custodian in order to provide some relief to the current gym/lobby custodian. MAPS testing has been scheduled for December 3rd through the 14th prior to winter break so students do not regress.

Paige Smith will officially be done with student teaching on December 7th. Her name will be brought to the December Board meeting for a hiring decision. The Ag Expo is the same weekend as Expedition Yellowstone; Todd and Tanya Daniels accompanied Mr. Massar and 40+ students to the MSU-Bozeman event.

Supt. Evertz clarified the meaning of “bullying” and what constitutes something that should be investigated by the school. The athletic banquet will be held November 13th. The parent survey will be left open for people to participate online and the Board will be advised of the outcome at a future Board meeting. The school will be having the teachers fill out a survey, which is required for MBI/MTSS processes as the District moves towards Silver Status.

Principal – Mr. Begger presented the Board with updates on each of the grades K-8, along with information regarding the Gifted & Talented and Title programs. The Halloween Parade was a great event enjoyed by all students.

Business Manager – Ms. Smith provided the Board with reports of all claims paid, payroll disbursements, and a financial statement.

X. Items for Next Agenda

Superintendent Evaluation
Hiring a 6th grade teacher
Legislative Platform

XI. Next Board Meeting Date

The next regular Board meeting will be held December 10, 2018 at 7:00 p.m. in the Joliet School Library.


XII. Adjournment

Justin Oswald made a motion to adjourn the meeting at 8:49 p.m. Dawn Blain seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

Approved _____

12/10/2018

Chairman _____

 Vice Chair

Clerk _____

