

Board of Trustees Regular Meeting – April 11, 2016

The Board of Trustees of Joliet School District No. 7 held a regular meeting on April 11, 2016, at 7:00 p.m. in the Joliet School Library Room. Board Members present were Melvin Stene, Justin Oswald, Doug Whitehead, Kathy Grewell, Sharon Songstad, Dawn Blain and Corie Mydland. Also present were Allison Evertz, Superintendent, Sheryl Roberts, District Clerk/Business Manager and Marilyn Vukonich, High School Principal. Visitors included Evelyn Fischer, Marcie Peters, Sean McAndrews, Linda Mickle, Carri White, Kellie Songstad, Mike Creeden, Brice Turk, Christine Bergum, Russ, Salo and Dale Limberhand.

Melvin Stene called the meeting to order at 7:01 p.m. followed by the Pledge of Allegiance. Mr. Stene welcomed guests.

Mr. Stene explained and asked for public comment. Carrie White requested to be added to the agenda to speak on the senior class trip. She was added under new business.

Moved to IV.a. Student Council Update – Cynthia Lavers reported on activities for the month of March which included bowling; skiing was cancelled. This month they are planning a benefit for Annette Oliphant. Applications for the next student board are coming up next month.

Corie Mydland made a motion to accept the consent agenda. Sharon Songstad seconded the motion. There was no discussion and no public comments. The motion was unanimously carried.

IV. Reports

- a. Student Council Update – completed earlier.
- b. MCTM Results – MCTM Results were discussed by Marci Peters. All students volunteered to compete. Joliet received several top awards and two Top School Awards this year.
- c. H.S. Athletic Director Update – Ryan Workman reported that everything is going smoothly and track is under way.
- d. Reading/Writing Curriculum Presentation – Ev Fischer presented information on behalf of the Instructional Task Force. The current curriculum is from 2001 and workbooks are starting to be discontinued. The cost for the new series for K-4 would be \$34,117.52. This includes a 1- day workshop, a digital component with a 6 year subscription and 1 year of consumables. Consumables after the first year would cost \$300.00 per grade level. There were no questions or discussion. Supt. Evertz would like a decision to be made at the May board meeting.
- e. Joliet Food Service Update – Linda Mickle reported that about 250 are fed lunch every day. The kitchen passed the spring health inspection. OPI will be conducting their 3-year review next fall. The kitchen staff will be attending training this summer.
- f. Building Update – Russ Salo reviewed the list of summer projects from the board packet. His top recommendation was an electric entry system for the main door. Two quotes were reviewed. He also discussed resealing the blacktop and refinishing the gym floors. Mrs. Evertz also supported the electric entry system for the main door.

V. Correspondence

- a. Variance to Standards – The meeting was today in Helena. Notice of the decision should be received soon.

VI. Old Business

- a. Mission Statement (Second Reading) – The statement was reviewed. There were no proposed changes by the trustees.

Motion made by Dawn Blain to accept the second reading of the Mission Statement. Motion seconded by Doug Whitehead. There were no public comments or discussion. Motion passed unanimously.

- b. Affordable Care Act

Motion made by Dawn Blain to offer Option 1 to both Group 1 and Group 2 as presented for the 2016-17 school year. Motion seconded by Sharon Songstad. Trustee Justin Oswald commented that he would like to see the school move to single insurance for Group 1. There were no public comments or discussion. Motion passed unanimously.

Moved to Item VII. O. Senior Trip – Cynthia Lavers reported that the seniors would like to travel to Thermopolis on May 9. The agenda is eat lunch, visit the hot springs and return home. They would ask the district to provide a bus driver and the senior class will pay for the driver's lunch.

Motion made by Justin Oswald to allow the senior trip and provide a bus driver with the senior class providing lunch for the bus driver. Motion seconded by Corie Mydland. There were no public comments or discussion. Motion passed unanimously.

VII. New Business

- a. Administrative Review Panel Finding – Chair Melvin Stene passed out the panel's report from the March 24 meeting to each trustee and Mike Creeden. Mike Creeden reminded all that the meeting is currently in open session. He has written a letter to the trustees and still feels the board should void the hearing and proceed as stated in his letter.

Motion made by Justin Oswald to accept the committee's finding. Motion seconded by Dawn Blain. Mike Creeden commented again that the hearing should be voided. Chair Stene commented that the hearing was held for the protection of all parties. Motion passed unanimously.

- b. Board Positions – Sharon Songstad and Melvin Stene were elected by acclamation and will assume their three-year term beginning May 9, 2016.

- c. Health Insurance Increases – The increase will be about 5%.

- d. Preliminary Budget Numbers from OPI – The budget for next year overall will be about \$4,000 less than this year.

- e. Requisitions – Requisitions are due by April 18. Chair Stene said ordering of routine supplies can begin any time after that date.

f. Interior/Exterior Prioritized List for Summer Projects – Supt. Evertz reviewed the list. She recommended a committee meeting to prioritize the list.

g. Out of District Policy – Supt. reviewed the Out-of-District Policy. She has sent a letter out and a committee will be set up to review the applications.

h. Summer Help – Supt. Evertz would like to hire two people for the summer as has been done in the past.

Motion made by Justin Oswald to hire two workers for summer grounds keepers. Motion seconded by Sharon Songstad. There were no public comments or discussion. Motion passed unanimously.

i. Donation to Scholarship Fund – Supt Evertz recommended a donation of \$1,000 from each district for a total of \$2,000.

Motion made by Dawn Blain to donate \$1,000 from both the Elementary and High School General Fund for scholarships. Motion seconded by Justin Oswald. There were no public comments or discussion. Motion passed unanimously.

j. High School Volleyball Uniforms – Supt. Evertz reviewed the rotation schedule. She will turn the matter over to the Activities Committee.

k. Reseal of Blacktop – The two bids were reviewed.

Motion made by Corie Mydland to accept the two bids for a total of up to \$19,761.70. Motion seconded by Dawn Blain. There were no public comments or discussion. Motion passed unanimously.

l. Gym Floors Refinished

Motion made by Kathy Grewell to approve refinishing the gym floor using High Performance Floors, Inc. pending verification of work done at other schools. Motion seconded by Sharon Songstad. There were no public comments or discussion. Motion passed unanimously.

m. Automatic, Electric Buzz-In System – Supt. Evertz reviewed two quotes. She recommended Dale & Jax. A price for an intercom system will be obtained. Action tabled until the May meeting.

n. Summer School -- Supt. Evertz recommended providing summer school this summer. The summer session is tentatively planned from the June 13th through July 1st from 8 to 11:00 am, Monday through Friday. Teachers would be given 4 hours a day plus an extra 8 hours to prepare for the session. The total session will be 15 days. The total contract would be for a total of 68 hours at \$25/hour for a total contract of \$1700. Two teachers may be needed for the session if numbers exceed 10 students, keeping in mind that there is a 20 student maximum. Enrollment will be based on requirements, and then based on teacher's recommendation.

Motion made by Dawn Blain to open two positions if needed for summer school. Motion seconded by Sharon Songstad. There were no public comments or discussion. Motion passed unanimously.

- o. Senior Trip – completed earlier.

VIII. Personnel

a. Resignations

Motion made by Corie Mydland to accept the resignation of Will Stovall. Motion seconded by Doug Whitehead. There were no public comments or discussion. Motion passed unanimously.

Motion made by Justin Oswald to accept the resignation of Megan Bleile. Motion seconded by Dawn Blain. There were no public comments or discussion. Motion passed unanimously.

Motion made by Corie Mydland to accept the resignation of Jessica Todd. Motion seconded by Dawn Blain. There were no public comments or discussion. Motion passed unanimously.

Motion made by Dawn Blain to accept the resignation of Tesa Sironen. Motion seconded by Justin Oswald. There were no public comments or discussion. Motion passed unanimously.

b. Non-Tenure Teacher Renewals

Motion made by Sharon Songstad to renew the teaching contract for M'Kenzie Frickel for July 1, 2016 through June 30, 2017. Motion seconded by Dawn Blain. There were no public comments or discussion. Motion passed unanimously.

Motion made by Kathy Grewell to renew the teaching contract for Karen McKay for July 1, 2016 through June 30, 2017. Motion seconded by Corie Mydland. There were no public comments or discussion. Motion passed unanimously.

Motion made by Doug Whitehead to renew the teaching contract for Lindsay Thompson for July 1, 2016 through June 30, 2017. Motion seconded by Justin Oswald. There were no public comments or discussion. Motion passed unanimously.

Motion made by Dawn Blain to renew the teaching contract for Samantha Anttila for July 1, 2016 through June 30, 2017. Motion seconded by Doug Whitehead. There were no public comments or discussion. Motion passed unanimously.

Motion made by Sharon Songstad to renew the teaching contract for Kathy Robinette for July 1, 2016 through June 30, 2017. Motion seconded by Corie Mydland. There were no public comments or discussion. Motion passed unanimously.

Motion made by Kathy Grewell to renew the teaching contract for Mandi Hernandez for July 1, 2016 through June 30, 2017. Motion seconded by Corie Mydland. There were no public comments or discussion. Motion passed unanimously.

Motion made by Dawn Blain to renew the teaching contract for Ryan Workman for July 1, 2016 through June 30, 2017. Motion seconded Doug Whitehead. There were no public comments or discussion. Motion passed unanimously.

Motion made by Doug Whitehead to renew the teaching contract for Roberta O'Connor for July 1, 2016 through June 30, 2017. Motion seconded by Sharon Songstad. There were no public comments or discussion. Motion passed unanimously.

Motion made by Sharon Songstad to renew the teaching contract for Kevin Kriskovich for July 1, 2016 through June 30, 2017. Motion seconded by Corie Mydland. There were no public comments or discussion. Motion passed unanimously.

Motion made by Dawn Blain to renew the teaching contract for Matt Mickelson for July 1, 2016 through June 30, 2017. Motion seconded by Corie Mydland. There were no public comments or discussion. Motion passed unanimously.

Motion made by Justin Oswald to renew the teaching contract for Mark Gunderson for July 1, 2016 through June 30, 2017. Motion seconded by Sharon Songstad. There were no public comments or discussion. Motion passed unanimously.

Motion made by Dawn Blain to renew the teaching contract for Brandelyn Kirkness for July 1, 2016 through June 30, 2017. Motion seconded by Corie Mydland. There were no public comments or discussion. Motion passed unanimously.

c. **Tenure Renewals**

Motion made by Justin Oswald to renew the teaching contracts for Patty Bergum-Nafts, Ann Conover, Mary Ekberg, Ev Fischer, Gloria Hardy, Lucy Jensen, Mary Koon, Sean McAndrews, Chad Massar, Alane O'Dore, Marcie Peters, Hallie Spoklie-Luoma, Hallie Rowlison, Carol Sherman, Brice Turk, Kayleen Torbert, George Warburton, Colette Webber and Carrie White for July 1, 2016 through June 30, 2017. Motion seconded by Dawn Blain. There were no public comments or discussion. Motion passed unanimously.

d. **Extra-Curricular Coaching Recommendations** – Recommendations will be at the May meeting.

IX. Superintendent/Principal/Business Manager Reports

Supt. Evertz reported on the Science Fair, vocational rehabilitation, Variance to Standards application and Board meeting, the Head Boys' Basketball Coach position, Kindergarten Round-Up, hiring for the open math position, the NASA Speaker, the MASBO Budget Workshop, Key Works of School Boards Guidebook, Chapter 8, the Title I Conference, the AGATE Conference, the Star Lab, Read for Kindles, AdvanceED External Review Team for Sweet Grass High School, curriculum development with Kay Faust, the budget for next year, needs in the Science Lab and the State FFA Competition results.

Marilyn Vukonich handed out her report and reviewed it.

X. Items for Next Agenda

- a. Swearing in of trustees for new term and Reorganization of Board.
- b. Extra-Curricular Renewals.
- c. Electronic entrance at main door.
- d. Update on references for gym floor.

Upcoming Committee Meetings

- a. Negotiations Committee with JEA
- b. Hiring Committee — math teacher applicants
- c. Activities Committee – volleyball uniforms

The next board meeting date will be May 9, 2016 at 7:00 p.m.

Dawn Blain made a motion to adjourn the meeting at 9:35 p.m. Sharon Songstad seconded the motion. It was unanimously carried.

Approved 5-9-2016

Clerk Sheryl Roberts

Chairman William R. Blain