

## **Board of Trustees Regular Meeting –October 8, 2018**

The Board of Trustees of Joliet School District No. 7 held a regular meeting on October 8, 2018 at 7:00 p.m. in the Joliet School Library. Board Members present were Melvin Stene, Sharon Songstad, Dawn Blain, Doug Whitehead, Kathy Grewell and Dave Schaible. Also present were Allison Evertz, Superintendent, Clark Begger, K-8 Principal and Felicia Smith, District Clerk/Business Manager. Visitors in attendance were Sam Anttila, Kirsten Sweet, Brianna King, Ella Thompson and Lauren Hoines.

Melvin Stene called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance. Mr. Stene welcomed guests, explained procedure and asked for public comment.

Dave Schaible made a motion to accept the consent agenda. Kathy Grewell seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

### **IV. Reports**

- a. Student Board: Kirsten Sweet reported on homecoming week and stated that the Cheer Squad was very helpful that week. The Joliet homecoming activities were mentioned in the Carbon County News. The volleyball team will be heading into tournaments, and the cross country team will be heading to state on October 20th.
- b. Athletic Director Report – Sam Anttila stated that the Cheer Squad has 5 high school students and 5 middle school students at this time. Our volleyball team is seated 3<sup>rd</sup> with tournaments being held in Roundup this year. Middle school volleyball is finished for the season and middle school girls' basketball will begin October 15<sup>th</sup>. 300 runners were in Joliet for the home cross country meet, and our runners will be heading to the State meet in Missoula on October 20<sup>th</sup>. The football team is ranked 1<sup>st</sup> in our division and the first playoff game will be October 27<sup>th</sup> with Joliet hosting the game. Ms. Anttila also passed out bracket sheets to the Board.
- c. Building Report – Supt. Evertz updated the board on the HVAC installation in the middle school wing. It was suggested that a temporary fence be constructed around the area outside the building where the HVAC units are being worked on to avoid any potential issues.

- V. Correspondence – Supt. Evertz reviewed the correspondence provided to the Board regarding her recommendation that the Board be considered for the MASS School Board of the Year award. She also touched on a letter from OPI outlining the "One-Two-Free" program to allow high school students to take college courses while still enrolled in high school.

### **VI. Unfinished Business**

- a. FFA to National Convention Request – The FFA students presented the Board with further information regarding their trip to the National FFA Convention. The group will be going to Indianapolis this year. The students asked that the Board donate \$200 per student to help with the costs of the trip.

Dawn Blain made a motion to support the Joliet FFA Chapter by paying \$200 per student for the 2018 National Convention trip. Sharon Songstad seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

- b. Special Funds Revenue Resolution – This agenda item was tabled due to the necessity of a full Board for approval of the resolution.

## VII. New Business

- a. 2015 Expedition EL – As a result of the school vehicle theft, the District purchased a pearl white, 8-passenger, 4-wheel drive 2015 Expedition EL with 24,000 miles for \$39,995. Because this vehicle is considered a Type E vehicle as outlined in the requirements listed on the OPI website, it was purchased out of the bus depreciation fund.
- b. Distinguished School Award – The National Associate of ESEA State Program Administrators awarded Joliet the Distinguished School Award. This entitles the District to a cash award which will be utilized, in part, to attend the national conference. OPI will most likely do a press release about the award.
- c. Cameras for Buses – Supt. Evertz discussed the advantages of having cameras on the buses to resolve conflicts and to address behavioral issues. The Board discussed the possibility of adding cameras to the buses and the potential cost of such an upgrade.
- d. HVAC Software Upgrade – After the presentation last month by Alex DeWolf from ATS, the District is faced with unforeseen costs related to upgrading the HVAC software to ensure the system runs properly. The one-time upgrade option would be the best fiscal choice, which comes at a cost of \$7,510.

Sharon Songstad made a motion to approve the purchase of software to upgrade the HVAC system. Dave Schaible seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

- e. Commitment to the Cooperative – The Joliet School District, in conjunction with the three year contract with Yellowstone West/Carbon County Special Services Cooperative, must execute a yearly Commitment to the Cooperative agreement as outlined by state statute.

Dawn Blain made a motion to sign the yearly Commitment to the Yellowstone West/Carbon County Special Services Cooperative for the 2018-19 school year. Kathy Grewell seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

- f. Football Scoreboard – The football scoreboard died during the Ennis game. The replacement horn for the scoreboard costs \$700. A blow horn was used as a substitute for the Tri-Cities game, and seemed to work just fine. A replacement scoreboard costs approximately \$12,659. The Board discussed the options and came to the conclusion that for the remainder of the season, a blow horn would be used as a substitute. Area businesses will be approached regarding a potential donation to replace the scoreboard for next season.
- g. 6<sup>th</sup> Grade Update – The 6<sup>th</sup> grade students have received a lot of enrichment with special curriculum-related activities along with proactive administrative walk-throughs. Mr. Hansen, citing personal reasons, resigned effective October 1, 2018 from the long-term sub position. Administration assigned Danielle Sullivan to replace Mr. Hansen for the remainder of the school year. A letter was sent home to parents apprising them of the situation and highlighting Ms. Sullivan's experience.

The current configuration of the 6<sup>th</sup> grade is long term substitute, Jodi Milton, and student teacher Paige Smith teaching English Language Arts and Social Studies and Danielle Sullivan teaching Math and Science.

- h. Out of District Enrollment – Student 72, 73 and 74 on the Out of District Enrollment list have recently moved out of the Joliet District because of circumstances out of their control. In the face of hardship, the movement out of district occurred after the commencement of school.

Kathy Grewell made a motion to approve the Out of District enrollment of students 72, 73 and 74 for the 2018-19 school year. Sharon Songstad seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

- i. Concessions Agreement Amendment – The Concessions manager has indicated that they have been spending more time for football games than originally anticipated. She is asking for Board approval of 20 hours per game for concessions workers. The amount of income has increased by approximately \$500 per game which would offset the additional expense of paying workers. These amounts will be paid out of the concessions activity account.

Doug Whitehead made a motion to pay for 20 hours for concessions workers retroactive to September 10, 2018 when the request was originally submitted. Dave Schaible seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

- j. Actuaries Northwest – The Trustees' Financial Summary, which is generated at the close of each fiscal year, must contain an estimate of potential liability for post-employment benefits, other than retirement liabilities, for which the District is responsible. Actuaries Northwest is the firm the District has utilized in the past to generate this required valuation. The Board was presented with the proposal for the valuation for the 18-19 and 19-20 fiscal years.

Dawn Blain made a motion to accept the Actuaries Northwest proposal. Sharon Songstad seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

## VIII. Personnel

Mark Griffeth – Superintendent Evertz recommended the Board hire Mark Griffeth as the middle school girls' basketball coach for the 2018-19 school year.

Sharon Songstad made a motion to hire Mark Griffeth as the middle school girls' basketball coach for the 2018-19 school year. Dawn Blain seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

Crystal Wright – Superintendent Evertz recommended the Board hire Crystal Wright as the assistant middle school girls' basketball coach for the 2018-19 school year.

Sharon Songstad made a motion to hire Crystal Wright as the assistant middle school girls' basketball coach for the 2018-19 school year. Dawn Blain seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

Rachelle Bennett – Ms. Bennett has tendered her resignation as the assistant high school boys' basketball coach.

Kathy Grewell made a motion to accept the resignation of Rachelle Bennet as the assistant high school boys' basketball coach. Doug Whitehead seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

Cherish Wetstein – Superintendent Evertz recommended the Board hire Cherish Wetstein as a paraprofessional for the 2018-19 school year.

Dawn Blain made a motion to hire Cherish Wetstein as a paraprofessional for the 2018-19 school year. Sharon Songstad seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

Patty Bergum-Nafts – Superintendent Evertz recommended the Board hire Patty Bergum-Nafts as the concession manager for the 2018-19 school year.

Kathy Grewell made a motion to hire Patty Bergum-Nafts as the concessions manager for the 2018-19 school year. Dave Schaible seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

Allen Hansen/Danielle Sullivan – Mr. Hansen resigned from his long-term substitute teaching position in the 6<sup>th</sup> grade. Danielle Sullivan is moving into that position.

Danielle Sullivan – Danielle Sullivan has resigned from the student council advisor position effective September 30, 2018.

Dawn Blain made a motion to accept the resignation of Danielle Sullivan as the student council advisor, effective September 30, 2018. Dave Schaible seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

Mandi Hernandez – Superintendent Evertz recommended the Board hire Mandi Hernandez as the student council advisor effective October 1, 2018.

Dawn Blain made a motion to hire Mandi Hernandez as the student council advisor effective October 1, 2018. Sharon Songstad seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

#### **IX. Superintendent/Principal/Business Manager Reports**

Superintendent – Ms. Evertz advised the Board that Brice Turk is attending the NRA Shield Program and will do a presentation to the Board regarding that training. Stop-the-Bleed kits have been received and placed in strategic locations throughout the school. Ms. Evertz and Mr. Begger have begun the process of formal observations. A Board Retreat is scheduled for November 26, 2018 from 6-9 p.m.

Some issues have been noted with Lifetouch, Ms. Evertz met with John Vagner to discuss the concerns. Denise Dejarlais from OPI met with the MBI team on campus. Lunch with the Boyd Seniors went well. The logo survey is still open through December; current numbers are 49 for the original logo, 41 for the new logo and 4 toss-ups.

TEAMS and CSIP reports are due this month, which will require a substantial time investment on the part of the superintendent. Ms. Evertz is currently in discussions with Coke regarding a contract and possible marquee by the highway. Standards Based Grading implementation was discussed. The MASDA Legal Primer is open to all Board members and will be held October 17<sup>th</sup> from 10 a.m. to 3 p.m. Our current enrollment from the October ANB count stands at 363.

Principal – Mr. Begger presented the Board with updates on each of the grades K-8, along with information regarding the Gifted & Talented and Title programs. He also discussed monies that are available to do PAX training for teachers and aides, and also for an alcohol prevention curriculum.

Business Manager – Ms. Smith provided the Board with reports of all claims paid, payroll disbursements, and a financial statement.

**X. Items for Next Agenda**

Special Funds Revenue Resolution  
Marriah Anderson employment as a paraprofessional  
Cameras for buses

**XI. Next Board Meeting Date**

The next regular Board meeting will be held November 12, 2018 at 7:00 p.m. in the Joliet School Library.

**XII. Adjournment**

Sharon Songstad made a motion to adjourn the meeting at 9:30 p.m. Dawn Blain seconded the motion. There was no discussion and no public comment. The motion was unanimously carried.

Approved 11/10/2018

Clerk 

Chairman 