

## **Board of Trustees Special Meeting – August 8, 2023**

The Board of Trustees of Joliet School District No. 7 held a special meeting on August 8, 2023 at 6:30 p.m. in the Joliet School Library. Board Members present were Dawn Blain, Ken Adams, Amanda Dinsdale, Kathy Grewell and Jason Stene. Also present were Clark Begger, Superintendent and Felicia Smith, District Clerk/Business Manager. Visitors in attendance were: Hailey DeMarois and Tammie Grewell.

Dawn Blain called the meeting to order at 6:30 p.m. followed by the Pledge of Allegiance. Ms. Blain welcomed guests, explained procedure and asked for public comment. There was no public comment

### **III. Reports**

- a. County Health – Ms. DeMarois explained the Narcan and Epipen programs that are offered by the Carbon County Public Health Department. These programs are provided at no cost to the school. Information was given to the Board in the event they decide to move forward with either program.
- b. Business Manager/Clerk – Monthly reports were included in the Board packet.

**IV. Consent Agenda:** Claim Warrants ACH 99664-99667 & checks 50918-50972; Payroll Warrants ACH 84984-84992 & 63792-63801; Activity Interfund transfers; Minutes: 07/18/2023 regular board meeting. Jason Stene made a motion to accept the consent agenda. Kathy Grewell seconded the motion. There was no board discussion and no public comment. The motion was unanimously carried 5-0 (B).

### **V. Action Items**

#### **A. New Business**

1. Declaration of Trustee Vacancy & Establishment of Search Process – Trustee Whitehead submitted his resignation from the Board on July 18, 2023. The Board reviewed the search process information provided in the packet.

Kathy Grewell made a motion to declare a trustee vacancy and approve the included search process. Amanda Dinsdale seconded the motion. There was no discussion and no public comment. The motion was unanimously carried 5-0 (B).

2. Review of District Annual Goals & Objectives – Strategic Plan – Per Policy 1610, the Board will review annual objectives for the District. The Board discussed the strategic plan and goals for the District.

Ken Adams made a motion to approve an updated Strategic Plan for the 2023-2024 school year, with Mr. Begger amending Goal #3, Objective #1. Jason Stene seconded the motion. There was no discussion and no public comment. The motion was unanimously carried 5-0 (B).

3. Final FY24 Budget Adoption – Superintendent Begger presented the proposed budgets for the 2023-24 fiscal year.

Amanda Dinsdale made a motion to adopt the Elementary 2023-24 budget. Ken Adams seconded the motion. There was no board discussion and no public comment. The motion was unanimously carried 5-0 (E).

First Reading of Policy 2140 — Guidance and Counseling – The Policy Committee reviewed this updated policy on July 18, 2023. This policy is an update and is recommended to be in line with MTSBA model policy.

Jason Stene made a motion to approve the first reading of Policy 2140. Ken Adams seconded the motion. There was no board discussion and no public comment. The motion was unanimously carried 5-0 (B).

First Reading of Policy 2158 — Family Engagement – The Policy Committee reviewed this updated policy on July 18, 2023. This policy is an update and is recommended to be in line with MTSBA model policy.

Ken Adams made a motion to approve the first reading of Policy 2158. Jason Stene seconded the motion. There was no board discussion and no public comment. The motion was unanimously carried 5-0 (B).

First Reading of Policy 2167 — Correspondence Courses – The Policy Committee reviewed this updated policy on July 18, 2023. This policy is an update and is recommended to be in line with MTSBA model policy.

Amanda Dinsdale made a motion to approve the first reading of Policy 2167. Jason Stene seconded the motion. There was no board discussion and no public comment. The motion was unanimously carried 5-0 (B).

First Reading of Policy 2168 — Distance Learning – The Policy Committee reviewed this updated policy on July 18, 2023. This policy is an update and is recommended to be in line with MTSBA model policy.

Ken Adams made a motion to approve the first reading of Policy 2168. Dawn Blain seconded the motion. There was no board discussion and no public comment. The motion was unanimously carried 5-0 (B).

5. Substitute Teacher Approval – The District employees substitute teachers throughout the school year. A list of substitute teachers was provided to the Board.

Jason Stene made a motion to approve the substitute teacher list for the 2023-24 school year. Amanda Dinsdale seconded the motion. There was no board discussion and no public comment. The motion was unanimously carried 5-0 (B).

6. Resolution to Adopt P-Card Program – The current system the District uses for making purchased with credit cards has become inadequate in both the number of cards available and the credit limit. Mrs. Smith presented the Board with the particulars of adopting a P-Card program with BMO.

Ken Adams made a motion to approve the Resolution to Adopt the P-Card Program with a credit limit of \$50,000. Amanda Dinsdale seconded the motion. There was no board discussion and no public comment. The motion was unanimously carried 5-0 (E).

meeting because MTSBA provided a new version of this policy due to legislative changes.

Second Reading of Policy 3100 — Early Childhood Education Enrollment Exceptional Circumstances – The Policy Committee reviewed this new policy on April 18, 2023. It passed the first reading at the May 2023 board meeting, but was tabled at the second reading at the June board meeting because MTSBA provided a new version of this policy due to legislative changes.

Second Reading of Policy 4330, 4330F and 4330P — Community Use of Facilities – The Policy Committee reviewed this policy update on June 20, 2023. 4330 is being recommended with “District Administrative Assistant” in paragraph 4, and 4330P is being recommended without item 13.

Second Reading of Policy 4315 — Visitor and Spectator Conduct – The Policy Committee reviewed this policy on June 20, 2023. This is an update to current policy and is being recommended to be in line with model policy.

Second Reading of Policy 4332 — Conduct on School Property – The Policy Committee reviewed this policy on June 20, 2023. This is an update to current policy and is being recommended to be in line with model policy with Option 7 under “General Conduct” and Option 1 under “Definitions”.

Second Reading of Policy 1650 — Public Charter Schools – The Policy Committee reviewed this new policy on June 20, 2023. This is a new required policy in response to legislative action during the 2023 legislative session.

Second Reading of Policy 1007FE — Multidistrict Agreements – The Policy Committee reviewed this new policy on June 20, 2023. The District has been advised by MTSBA to adopt this policy because of the multidistrict agreement between the Elementary and High School Districts.

Second Reading of Policy 1005FE — Proficiency Based ANB & 1006FE – Transfers for School Safety – The Policy Committee reviewed these policies on June 20, 2023. These updates have been included due to new legal references and expanded definitions.

Kathy Grewell made a motion to approve the second reading of Policies 2050, 2170, 2170P, 3100, 4330, 4330F, 4330P, 4315, 4332, 1650, 1007FE, 1005FE and 1006FE. Ken Adams seconded the motion. There was no board discussion and no public comment. The motion was unanimously carried 5-0 (B).

**VI. Discussion/Informational Items** – Mr. Begger provided the Board with the following information: Draft Trustee’s Financial Statement; Lane & Associates Student Drug Testing Contract; Felt Martin PC Agreement; 07/18/2023 Policy Committee Minutes; 07/18/2023 Budget Committee Minutes; 07/20/2023 Hiring Committee Minutes; 07/20/2023 Building and Grounds Committee Minutes; Hiring Update; Superintendent’s Schedule; Calendar/Schedule/Registration; Agricultural Education; Board Training (topics: community relations & communication); and Open House Plans

**VII. Correspondence** – Correspondence was provided to the Board.